1.       Hmis website (<http://hmis2.health.go.ug/>)

2.       App Search

3.       Select pivot table

4.       Select data element; OPD: Child immunisation, OPD: TT vaccine, OPD: HPV vaccine

5.       Arrange in the order of either detail or totals

6.       Select the immunisation category e.g BCG, HPV, PCV etc

7.       Period (Select the period)

8.       Select the Organisational units

9.       Click update